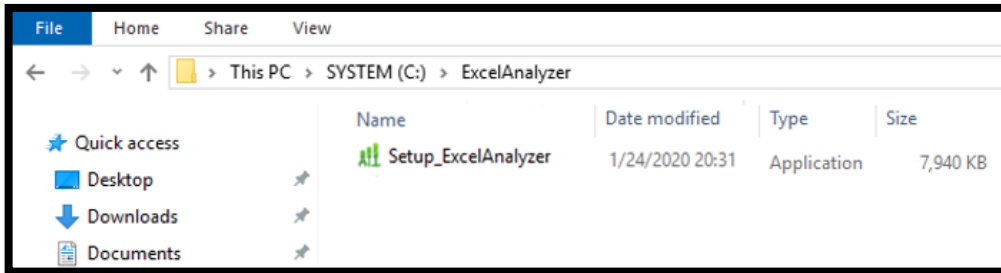


Installation manual ExcelAnalyzer Review software

ExcelAnalyzer helps Excel users build better and Error-Free spreadsheets and comes as an extra button in the Excel ribbon and is applicable for Microsoft Office Excel 2010, 2013, 2016, 2019 and Office 365 and **not applicable for Mac**.

1. Save the “**Setup_ExcelAnalyzer**” file on your local drive/computer (for example on your C: or D drive)



2. **Close all open Microsoft Office applications before continuing**

For the initial installation of **ExcelAnalyzer** we strongly recommend that all Microsoft Office applications on your computer should be closed including Word, Excel, PowerPoint.

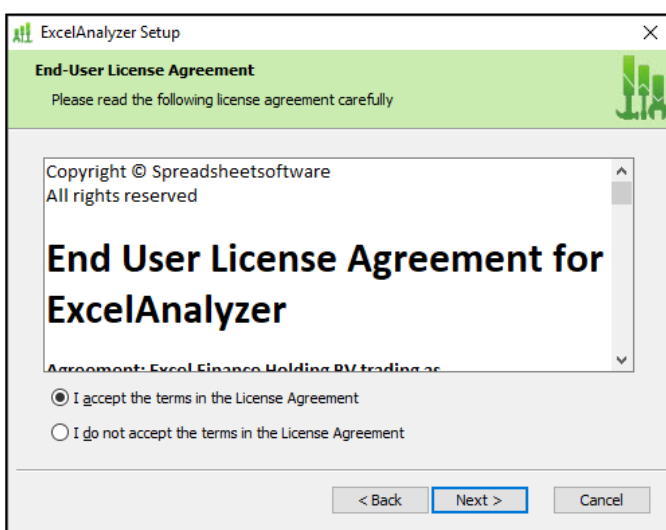
3. **Click on “Setup_ExcelAnalyzer” and follow the installation steps**

Note: ExcelAnalyzer requires that:

- “Microsoft Visual Studio 2010 tools for Office” and
- “.NET framework” are installed.

If these are not installed on your computer, the "Setup" automatically downloads them from the Internet and takes care of the installation.

4. **During the first installation you will be invited to accept the License Agreement which is shown in the picture below:**

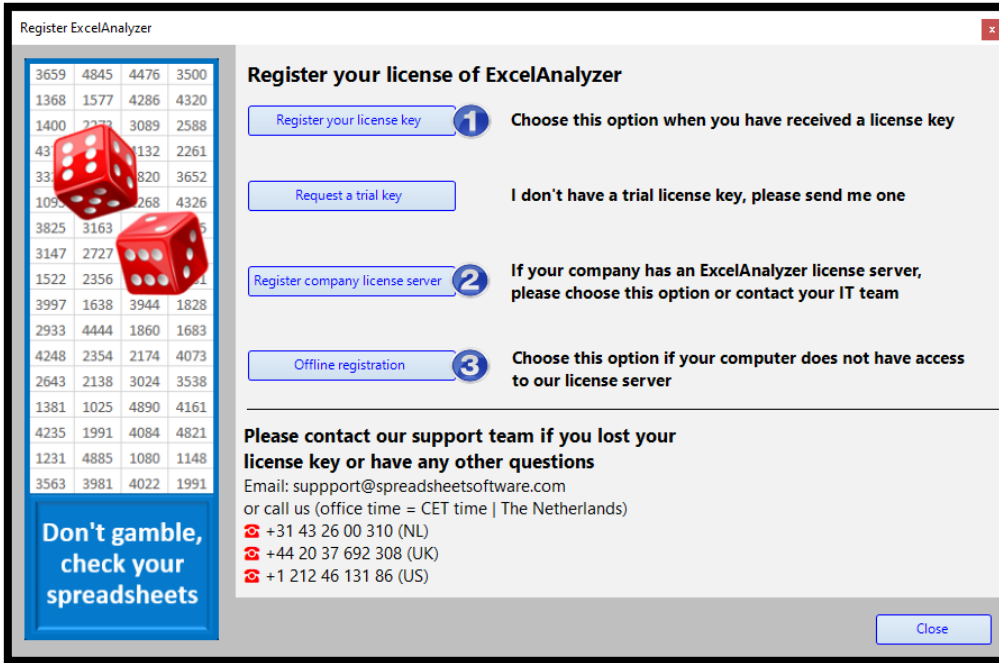


Use the following link to read the Conditions of Use

<https://spreadsheetsoftware.com/help/conditions-of-use/>

5. Choose one of the 3 options to register ExcelAnalyzer

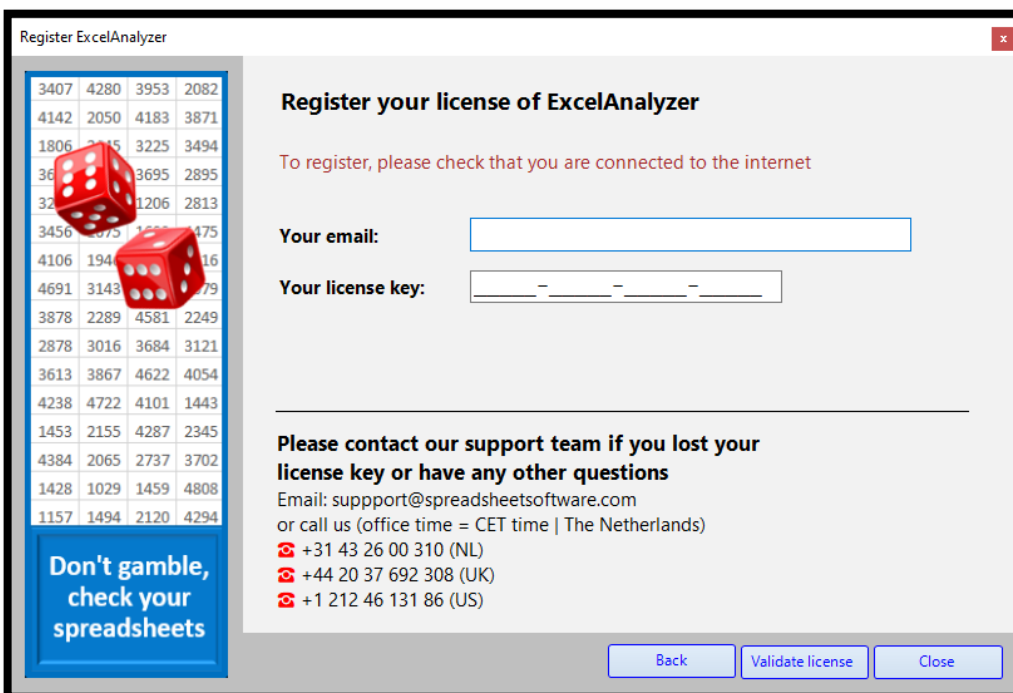
- Check your email which is sent to you containing your License key. Please also check your “spam folder”.
- Choose one of the 3 options below. The most common registration method is option 1. Choose option 2 or 3 when needed.



6. Register your license of ExcelAnalyzer

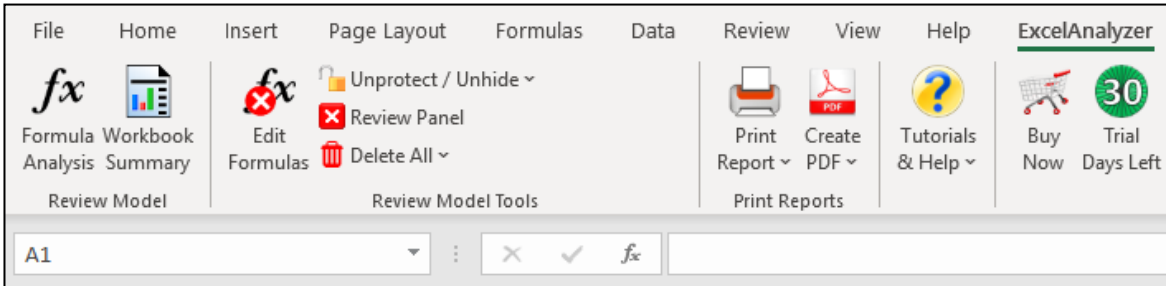
Clicking on the “Register your license key” in the picture above displays the screen below. Fill in your email and copy paste the license key from the email and click on “Validate license”.

Please check that you are connected to the internet

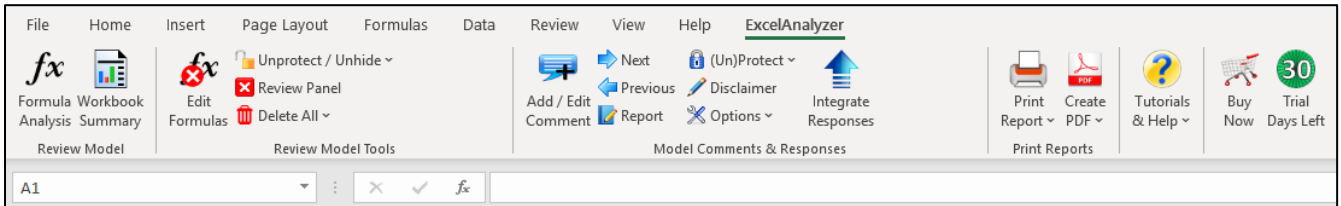


7. After the installation is complete an extra Tab is shown in the Excel Ribbon.

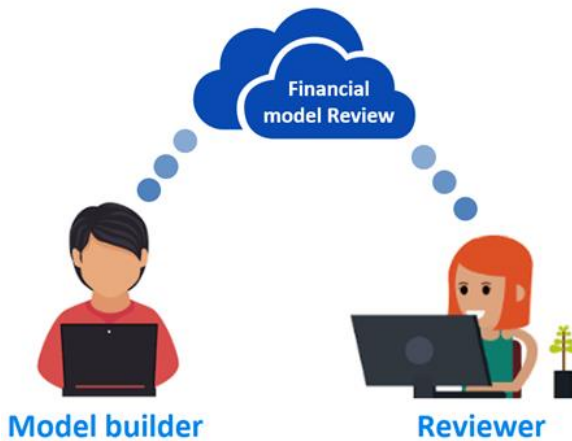
The **STANDARD** version of ExcelAnalyzer looks like this (**without the Comment Feature**)



The **ADVANCED** version of ExcelAnalyzer looks like this (**with the Comment Feature**)



Note: The Trial version is the **ADVANCED** version



The difference between these two versions is the optional “Comment tool” in the **ADVANCED** version which is very useful for anyone who needs to review a colleague’ or client’s spreadsheet. Instead of the reviewer editing somebody else’s spreadsheet he/she can “Question-mark/Comment” the validity of any issues in the spreadsheet and generate a “Comment report” and send this to the Model Builder so he/she can respond to any questions. Afterwards the reviewer or Model Builder can correct the spreadsheet based on the responses of the spreadsheet owner.

Thus, instead of altering the Model Builders’ spreadsheet you can comment his/her spreadsheet. If, for example, an accountancy firm has to review an external spreadsheet or someone internally has to review a spreadsheet of his/her colleague or a spreadsheet from another department they can use this commenting tool instead of editing the spreadsheet without having the permission to change the spreadsheet.

8. Let us know if you:

- need to extend your trial? No problem, just ask us and we will extend your trial period
- need additional trial licenses for other colleagues
- would like a personal (refresh) web demo
- have questions about the installation procedure. It may be necessary to talk with your ICT-department prior to installing third-party software
- need an extra trial version for testing ExcelAnalyzer on another computer

Check here to see the ExcelAnalyzer tutorial videos:
<https://spreadsheetsoftware.com/help/tutorial-videos/>

9. Finally, If you have any installation issues or other questions please don't hesitate to contact us

For installation assistance contact support@spreadsheetsoftware.com, for any other questions just contact me directly by email at maarten.bessems@spreadsheetsoftware.com or call me directly.

Enjoy trialing ExcelAnalyzer,




Maarten Bessems MSc.

Director Spreadsheetsoftware

Don't take risks, check your Spreadsheets with ExcelAnalyzer software

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